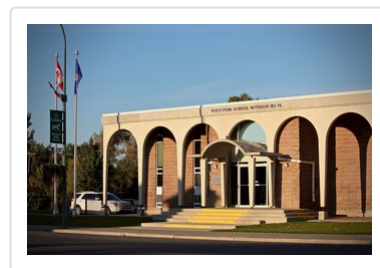


Board Highlights

Regular Board Meeting: August 21, 2018

Board Highlights are a summary of agenda items from meetings of the Board of Trustees of Westwind School Division. These highlights are designed to capture the key decisions made by trustees at these meetings and should not be considered the official meeting minutes.



New Policy and Procedure Manuals

Westwind's new Board Policy Handbook and Administrative Procedures Manuals have been formally adopted by the Board by motion at the August 21, 2018 board meeting.

Earlier this year, the new school board began a comprehensive review of all existing Westwind policies. Through this process, the Board made the decision to adopt the G-TEC (Governing Through Engagement and Collaboration) policy model. This model was developed by Dr. Leroy Sloan and Terry Gunderson and is used in the majority of school divisions across the province. The G-TEC model focuses on four dominant themes: **engagement, collaboration, role clarity and assurance/accountability.**

Mr. Gunderson has worked closely with the Board over the last several months to define the Role of the Board, the Role of the Superintendent, and Delegation of Authority to the Superintendent, including the identification of those areas of authority which the Board wishes to retain.

Through this process, Westwind's existing policy manual has been separated into two sets of documents have been developed to reinforce the distinction between the Board's responsibility ([Board Policies](#)) and the Superintendent's executive or administrative duties ([Administrative Procedures](#)).

Please use the [Disposition of Policies](#) document as needed to locate previous policies.

Board Policy Handbook

Administrative Procedures Manual

Thank-you

The Board of Trustees wishes to thank the following individuals and organizations for their generous donations.

Tina Harker: \$1500 donation to Raymond Elementary School Healthy Snack Program

Maggie Kronen: \$200 donation to the Cardston High School Hope Squad

Jeanne Passey: \$100 donation towards the Student Council Award

Eric Brooks: \$2000 donation to the Willard Brooks Scholarship

Claws Homes: \$850 donation to the Cardston High School Hope Squad

Appointment of FOIP Officer

Peter Wright has been appointed by the board as the FOIP Officer for Westwind School Division.

Delegations

Tyler Bevans, a teacher at Cardston Junior High School, and **Traci Aipperspach**, a teacher at Cardston Elementary School, made a presentation to the Board sharing information about an equine therapy program available through the Southern Alberta Equine Centre to Westwind students upon request by schools within Westwind School Division.

Contact your Trustee

You can now contact your local Trustee through our website. To contact individual trustees [CLICK HERE](#) or to email the board [CLICK HERE](#).

Updated Division Foundational Statements

The Board is pleased to announce that the mission, vision and values of the division have now been updated. You can review them [HERE](#) as they are now a part of our new Board Policy Handbook.

Calendar

August 31 - Welcome Back Meeting, Teachers

September 4 - First day for students: full day

September 17 - Board Organizational Meeting/Regular Board Meeting

September 28 - School PD day

Board Organizational Meeting

WHEN

Monday, Sep. 17th, 9am

WHERE

**445 Main Street
Cardston, AB**

MORE INFORMATION

The next meeting of the Westwind Board of Trustees will be the Organizational Meeting, where the board shall elect one of its members as chair and another as vice-chair to hold office during the next school year. The Organizational Meeting is called by the Secretary-Treasurer and chaired by the Superintendent until a new Board Chair is selected. A regular board meeting will begin immediately following the conclusion of the organizational meeting.




Westwind School Division

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