

Board Meeting Minutes - 9:00am November 25, 2020

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

1. Called to Order - The Zoom meeting was called to order by Board Chair, Mr. Jim Ralph at 9:05 am.

Trustees Present

Mr. Ross Blackmer
Mr. Josh Smith
Mr. Jim Ralph
Mr. Doug Smith
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Patricia Beazer
Ms. Anna-Joyce Frank

Others Present

Mr. Darren Mazutinec - Superintendent of Schools
Mr. Peter Wright - Secretary-Treasurer
Mr. Austin Nunn - Assistant Superintendent
Ms. Pam Boyson - Executive Assistant
Ms. Rebecca Bultsma - Communications Officer

2. Prayer - The prayer was offered by Mr. Austin Nunn

3. Approval of Agenda

Motion 2020-67 Moved by Mr. Josh Smith to approve the November 25, 2020 Board Meeting Agenda as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

4. Approval of Board Meeting Minutes

a. October 8, 2020 Board Meeting Minutes

Motion 2020-68 Moved by Mr. Ross Blackmer to approve the October 8, 2020 Board Meeting Minutes as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

5. Public input, 3 minutes per person to a max of 15 minutes

6. Action List

Dec 14 - COW Mtg ATA/Board Liaison Committee Mtg Dec 16 - ASBA Exec Mtg Dec 24-28 - Christmas Break	Jan 4 - Return to school Jan 7 - Board Mtg Jan 20 - ASBA General Mtg
--	--

7. Reports

- a. Superintendent Report
 - i. Month in Review
 - ii. The scheduled meeting with the Kainai Board of Education has been postponed. A new date will be determined.
 - iii. Superintendent Mazutinec's "Eye on Education" article was shared with Trustees.
- b. Assistant Superintendent Mr. Austin Nunn
 - i. Month in Review
- c. Secretary-Treasurer
 - i. Month in Review
 - ii. Audit Committee information
 - iii. Reading of Ward Bylaw
 - iv. LAEA Bylaws

Motion 2020-69 Moved by Ms. Patricia Beazer that Bylaw 2020-63, a by-law of the Westwind School Division relating to the boundary changes within the school division.

WHEREAS Section 76 and 260 of the Education Act provides for a bylaw to confirm the ward boundaries and to ensure the same proportion of trustees be elected from the ward as the population of the electoral subdivisions is to the population of the ward.

AND WHEREAS the Westwind School Division is desirous to maintain its ward boundaries as presently aligned for trustee population representation:

NOW THEREFORE The Board of Trustees of The Westwind School Division (hereinafter called the "Board") enacts the following:

The Board confirms the current ward boundaries in The Westwind School Division.
Read this 25th day of November 2020.

Those who voted in favor:

- Mr. Jim Ralph
- Mr. Doug Smith
- Ms. Patricia Beazer
- Mr. Josh Smith

Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

Motion 2020-70 Moved by Mr. Doug Smith that the Board approves Bylaw 37, allowing for multiple voting stations within our Subdivision's as determined by the Returning Officer.

The Board carried on with the discussion of Section 73 regarding advanced voting. There was not a vote on Mr. Smith's motion.

Motion 2020-71 Moved by Mr. Rod Wendorff that the Board approves Bylaw 37, allowing for multiple voting stations within our subdivisions as determined by the Returning Officer and that the Board approves Bylaw 73, allowing for the holding of advance votes as determined by the Returning Officer.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

ACTION ITEM - Mr. Wright will review special ballots and present to the Board at the next Committee of the Whole Meeting.

- d. Communications Report
 - i. Report
- 8. Committees
 - a. Management Committee

- b. Student Engagement Committee
 - i.
- c. Board ATA Liaison Committee
 - i.
- d. ASBA Zone 6
 - i. Survey - Unaccounted for students
 - 1. Patricia led the discussion regarding unaccounted for students. We do know that approximately 30 students who were expected to enroll in Preschool this year did not do so. Some students have left Westwind and moved to various home school programs.
- e. Policies & Procedures
 - i. Please **CLICK HERE** to review Board Policy 15
 - 1. This policy was discussed previously at a Committee of the Whole meeting. Rebecca will send an updated version to the Trustees for review. **ACTION ITEM** - add this item to the December Committee of the Whole Meeting Agenda.

9. Discussion & Information Items

- a. Town of Cardston presentation - Town councilors Paula Brown and Gary Selk presented plans for a town recreation facility to be built at the old E.J. Wood School site and requested support from the Board. The Board discussed the matter in-camera.
 - i. Rec facility
 - ii. Rec facility 2
 - iii. Rec facility 3
 - iv. Rec facility 4
 - v. Rec facility 5
- b. Annual Education Results Report and Education Plan Presentation - Mr. Rob Doig
 - i. 2020-2022 Ed Plan
 - ii. AERR 2019-2020

Motion 2020-72 Moved by Ms. Peggy Blackmore to approve the 2020-2021 AERR and 2019-2020 Education Plan as presented, with the understanding that we are working on more local measures to include.

Those who voted in favor:
Mr. Jim Ralph

Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

- c. Transportation Department update -Corey McCarthy
 - i. This item is to be moved to the January 7, 2021 Board Meeting.
- d. School & Athletics going forward - Mr. Mazutinec
- e. Auditor Presentation

Motion 2020-73 Moved by Mr. Josh Smith to approve the Audited Financial Statement for the year ending August 2020 as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

- f. Mountain View Ag Program in-kind donation approval
 - i. Letter
 - ii. School Video

ACTION ITEM - Mr. Wright will arrange for Mr. Leishman to join the February 3, 2021 Committee of the Whole Meeting to discuss the program.

- g. Donations for the Healthy Snack Fridge at Raymond Elementary School
 - i. \$1000 - Snow's Pharmacy
 - ii. \$250 - Brent and Tiffani Paxman
 - iii. \$ 1200 - Michael S Smith Professional
 - iv. \$ 200 - Nutratek Health Innovations

Motion 2020-74 Moved by Mr. Rod Wendorff to approve the \$1,000 Snow's Pharmacy donation, the \$250 Brent and Tiffani Paxman donation, the \$1,200 Michael S Smith Professional donation, and the \$200 Nutratek Health Innovations donation as presented.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

Motion-75 Moved by Ms. Peggy Blackmore to go in camera at 12:10 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

10. In Camera

Motion 2020-76 Moved by Ms. Peggy Blackmore to come out of in-camera at 1:05 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

Motion 2020-77 Moved by Mr. Doug Smith to go in camera at 1:41 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

11. Public input, 3 minutes per person to a max of 15 minutes

Motion 2020-78 Moved by Mr. Doug Smith to come out of in-camera at 2:14 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore

Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

Motion 2020-79 Moved by Mr. Rod Wendorff to adjourn the meeting at 2:15 pm.

Those who voted in favor:

Mr. Jim Ralph
Mr. Doug Smith
Ms. Patricia Beazer
Mr. Josh Smith
Mr. Ross Blackmer
Ms. Peggy Blackmore
Ms. Jessica Payne
Mr. Rod Wendorff
Ms. Anna-Joyce Frank

There were no votes against this motion
Motion carried.

Next Board Meeting - January 7, 2021

