

Board Meeting Minutes January 16, 2025

VISION - Westwind School Division will be a collaborative community of engaged learners that inspire all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centered learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES - Our values guide our behaviour, structure our operations and shape our Division strategies. For every decision we make, we will hold ourselves accountable to these values and ask:

- Is this what is best for our students?
- Will this help us build trust and improve relationships?
- How will this decision further education, inform practice and enhance learning?

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- The Board Chair, Jim Ralph, called the meeting to order at 9:00 a.m.

Trustees Present

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Others Present

Darren Mazutinec - Superintendent

Austin Nunn - Assistant Superintendent

Peter Wright - Secretary-Treasurer

Pam Boyson - Executive Assistant

Genevieve Boyd - Communications Officer

- Jessica Payne offered the prayer.
- Approval of Agenda

Motion 2025 - 01 Moved by Tami Tolley to approve the agenda as presented.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Motion carried.

- Approval of Board Meeting Minutes
 - Nov 26, 2024

Motion 2025 - 02 Moved by Jessica Payne to approve the November 26, 2024, Minutes as amended.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Rod Wendorff

Anna-Joyce Frank

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

Jan 27&28 - School-Based PD days Jan 29 - First day of 2nd semester Feb 5 - Div Sch Coun Mtg 10 am Feb 12 - Virtual ASBA Zone 6 Mtg Feb 13 - COW Mtg	Feb 27 - Bd Mtg Mar 2-4 - Rural Ed Symposium Mar 11 - Bd Mtg, starts 1 p.m. April 2-4 - Bd Plan Session
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- **Reports**
 - Superintendent Report - Darren Mazutynec
 - i. Month in Review
 - Secretary-Treasurer - Peter Wright

- i. Month in Review
 - o Assistant Superintendent - Austin Nunn
 - i. Month in Review
 - o Communications Report - Genevieve Boyd
 - i. Month in Review
 - o Department Head Report - Laura Stocker
- **Committees**
 - o Management Committee
 - o Student Engagement Committee
 - o Board ATA Liaison Committee
 - o ASBA Zone 6
- **Trustee PD Reports**
- **Policies & Procedures**
 - o *Board Policy 2 - School Council and Board Policy 7 - Board Operations* were reviewed, and no changes were made.
- **Discussion & Information Item**
 - o Audited Financial Statement Review - Peter Wright
 - o Westwind Principal AERR and AEAM reports - Darren Mazutynec
 - o 2025/2026 Calendar discussion
 - i. Mr. Doig and Mr. Heggie joined the meeting to discuss the 2025/2026 calendar. There will be further calendar discussions in-camera.
 - o ATA 10% President's Release Time Grant.

Motion 2025 - 03 Moved by Doug Smith to approve the ATA 10% release time grant request.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- Division School Council Meeting February 5, 2025
- Sportsmanship update
- Westwind Website housekeeping
 - i. Minor revisions will be made to the website to enhance user experience.
- Donations - Motion to approve donations
 - i. \$1500 from Jesse W. Harker Professional Corporation for RES playground.
 - ii. \$ 400 from Robert Heggie Trucking for RES playground.
 - iii. \$ 200 from Sandra Nelson for Stirling girl's basketball.

Motion 2025 - 04 Moved by Rod Wendorff to approve the donations as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

Motion 2025 - 05 Moved by Anna-Joyce Frank to go in camera at 11:38 a.m.

Those who voted in favor:

Doug Smith
Josh Smith

Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

- In-Camera

Motion 2025 - 06 Moved Rod Wendorff to come out of in camera at 1:43 p.m.

Those who voted in favor:
Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

The Board released a statement to principals regarding further learning and discussion about a potential non-traditional calendar in Westwind School Division in the future.

- Public input, 3 minutes per person to 15 minutes

Motion 2025 - 07 Moved by Ross Blackmer to adjourn the meeting at 1:46 p.m.

Those who voted in favor:
Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Jessica Payne
Rod Wendorff
Anna-Joyce Frank

Motion carried.

The next board meeting will be on February 27, 2025.

