

**Board Meeting Minutes April 2, 2025, 11 a.m. Calgary**

**VISION** - Westwind School Division will be a collaborative community of engaged learners that inspires all students to realize their full and complete potential

**MISSION** - The mission of Westwind School Division is to foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

**VALUES**

**Continual Learning** - We provide high-quality learning opportunities for all and will continuously collaborate to empower, challenge, and inspire every student and employee to be a successful and continual learner.

**Excellence** - We desire and constantly pursue excellence and hold high expectations for students, staff, and ourselves. We establish and communicate high student expectations regarding academics, attendance, achievement, behaviour, citizenship, and extracurriculars.

**Relationships** - We prioritize and foster strong, respectful relationships in the communities we serve and continually seek to strengthen those relationships by demonstrating integrity, respect, trustworthiness, collaboration, and transparency in everything we do.

**Empathy** - We teach and model empathy in our schools and continuously strive to build safe, caring, and inclusive learning environments that foster kindness and compassion.

**TERRITORIAL LAND ACKNOWLEDGMENT** - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- Board Chair Jim Ralph called the meeting to order at 11:00 a.m.

**Trustees Present**

- Doug Smith
- Josh Smith
- Jim Ralph
- Tami Tolley
- Ross Blackmer
- Jessica Payne
- Anna-Joyce Frank
- Rod Wendorff

**Others Present**

- Darren Mazutinec - Superintendent
- Peter Wright - Secretary-Treasurer
- Pam Boyson - Executive Assistant
- Genevieve Boyd - Communications Officer
  
- Darren Mazutinec offered the prayer.

- Approval of Agenda

Motion 2025 - 25 Moved by Anna-Joyce Frank to approve the agenda as presented.

Those who voted in favor:

Doug Smith  
 Josh Smith  
 Jim Ralph  
 Tami Tolley  
 Ross Blackmer  
 Jessica Payne  
 Anna-Joyce Frank  
 Rod Wendorff

Motion carried.

- Approval of Board Meeting Minutes
  - March 11, 2025

Motion 2025 - 26 Moved by Ross Blackmer to approve the March 11, 2025, minutes as presented.

Those who voted in favor:

Doug Smith  
 Josh Smith  
 Jim Ralph  
 Tami Tolley  
 Ross Blackmer  
 Jessica Payne  
 Anna-Joyce Frank  
 Rod Wendorff

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

Apr 10 - Committee of the Whole Mtg	June 1-3 - ASBA SGM, Calgary
Apr 16 - ASBA Zone 6, Lethbridge	June 12 - BBQ
Apr 18-25 - Easter Break	June 18 - ASBA Zone 6 Mtg, Lethbridge
Apr 30-May 2 - FNMI Gathering, Edmonton	June 19 - WAS Grad Ceremony
May 5 - Management Committee meets with employees	June 19 - MTV Grad 6 pm
May 8 - Board Mtg	June 19 - SGJHS Awards Evening 6:30 pm
May 15 - CHS Native Honor Night 6 pm	June 20 - RJHS Awards 9:30 am
May 21 - ASBA Zone 6 Mtg, noon, Horizon Bd Office, Taber	June 20 - CJHS Awards, 8:45 am

May 21 - Edwin Parr Evening, Heritage Inn Taber, 5:30 pm  
 May 29 - Board Mtg  
 May 29 - CHS Grad Ceremony, 6 p.m.  
 May 30 - CHS Grad Banquet & Dance, 6:30 pm  
 May 30 - Stirling Grad Dinner & Ceremony, 6 pm

June 20 - RES Fairwell Event 10:30 am  
 June 20 - RHS Grad 7 pm Victoria Sports Park  
 June 25 - MHS Grad 6 pm Tom Karen Gym

- **Reports**

- Superintendent Report - Mr. Darren Mazutinec
  - i. Month in Review
- Secretary-Treasurer - Mr. Peter Wright
  - i. Month in Review
- Communications Report - Ms. Genevieve Boyd
  - i. Month in Review

- **Committees**

- Management Committee
  - i. Monday, May 5th - all-day meetings with employee groups
- Student Engagement Committee
- Board ATA Liaison Committee
  - i. The tentative meeting will be held on Thursday, May 8, after the board meeting.
- ASBA Zone 6
  - i. The Edwin Parr Awards evening is in Taber on May 21, 2025.

- **Trustee PD Reports**

- Trustee Jessica Payne shared her insight after taking a short course on the ASBA website.

- **Policies & Procedures**

- Policy 17 Student Transportation Services

Motion 2025 - 27 Moved by Ross Blackmer to approve Policy 17 Student Transportation Services with proposed changes.

Those who voted in favor:  
 Doug Smith  
 Josh Smith

Jim Ralph  
Tami Tolley  
Ross Blackmer  
Jessica Payne  
Anna-Joyce Frank  
Rod Wendorff

Motion carried.

Motion 2025 - 28 Moved by Jessica Payne to amend Policy 17 to include ECS students.

Those who voted in favor:

Doug Smith  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Jessica Payne  
Anna-Joyce Frank  
Rod Wendorff

Motion carried.

- Policy 19 Welcoming, Safe, Caring, and Respectful Schools

Motion 2025 - 29 Moved by Tami Tolley that, after review, no changes will be made to Board Policy 19 - Welcoming, Safe, Caring, and Respectful Schools.

Those who voted in favor:

Doug Smith  
Josh Smith  
Jim Ralph  
Tami Tolley  
Ross Blackmer  
Jessica Payne  
Anna-Joyce Frank  
Rod Wendorff

Motion carried.

- **Discussion & Information Item**

- Donations

- Grad attendance
  - i. Each trustee will email Pam with the list of school graduations they are planning to attend.
- Trustees planning to attend the FNMI Gathering, April 30-May 2
  - i. Trustees will inform Pam if they want to attend the FNMI Gathering 2025.
- 2025/2026 Calendar

Motion 2025 - 30 Moved by Doug Smith to approve the 2025/2026 Calendar as presented.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Anna-Joyce Frank

Rod Wendorff

Motion carried.

- Summer School update and rollout

Motion 2025 - 31 Moved by Rod Wendorff to go in camera at 1:23 p.m.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Anna-Joyce Frank

Rod Wendorff

Motion carried.

- In-Camera

Motion 2025 - 32 Moved by Josh Smith to come out of in camera at 2:09 p.m.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Anna-Joyce Frank

Rod Wendorff

Motion carried.

- Public input, 3 minutes per person to 15 minutes

Motion 2025 - 33 Moved by Tami Tolley to adjourn the meeting at 2:10 p.m.

Those who voted in favor:

Doug Smith

Josh Smith

Jim Ralph

Tami Tolley

Ross Blackmer

Jessica Payne

Anna-Joyce Frank

Rod Wendorff

Motion carried.

- Next Board Meeting - May 8, 2025