

Board Meeting Minutes May 29, 2025

VISION - Westwind School Division will be a collaborative community of engaged learners that inspires all students to realize their full and complete potential

MISSION - The mission of Westwind School Division is to foster engaging and student-centred learning environments that will inspire each student to strive for personal excellence and allow all learners to thrive.

VALUES

- **Continual Learning** - We provide high-quality learning opportunities for all and will continuously collaborate to empower, challenge, and inspire every student and employee to be a successful and continual learner.
- **Excellence** - We desire and constantly pursue excellence and hold high expectations for students, staff, and ourselves. We establish and communicate high student expectations regarding academics, attendance, achievement, behaviour, citizenship, and extracurriculars.
- **Relationships** - We prioritize and foster strong, respectful relationships in the communities we serve and continually seek to strengthen those relationships by demonstrating integrity, respect, trustworthiness, collaboration, and transparency in everything we do.
- **Empathy** - We teach and model empathy in our schools and continuously strive to build safe, caring, and inclusive learning environments that foster kindness and compassion.

TERRITORIAL LAND ACKNOWLEDGMENT - We respectfully acknowledge that this event is taking place on the traditional territory of the Blackfoot Confederacy in Southern Alberta

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- Board Chair Jim Ralph called the meeting to order at 8:15 a.m.

Trustees Present

- Doug Smith
- Josh Smith
- Jim Ralph
- Tami Tolley
- Ross Blackmer
- Anna-Joyce Frank
- Rod Wendorff
- Jessica Payne

Others Present

- Darren Mazutinec - Superintendent
- Peter Wright - Secretary-Treasurer
- Pam Boyson - Executive Assistant
- Genevieve Boyd - Communications Officer

- Ross Blackmer offered the prayer.

- Approval of Agenda

Motion 2025 - 42 Moved by Jim Ralph to approve the agenda as amended.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Approval of Board Meeting Minutes
 - May 8, 2025

Motion 2025 - 43 Moved by Jim Ralph to approve the minutes as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Public input, 3 minutes per person to a maximum of 15 minutes

May 29 - CHS Grad Ceremony, 6 p.m.
May 30 - CHS Grad Banquet & Dance, 6:30 pm
May 30 - Stirling Grad Dinner & Ceremony, 6 pm
June 1-3 - ASBA SGM, Calgary
June 9 - Div Sch Council, Raymond, 9 am
June 12 - BBQ
June 18 - ASBA Zone 6 Mtg, Lethbridge
June 19 - WAS Grad Ceremony

June 19 - MTV Grad 6 pm
June 19 - SGJHS Awards Evening 6:30 pm
June 20 - RJHS Awards 9:30 am
June 20 - CJHS Awards, 8:45 am
June 20 - RES Farewell Event 10:30 am
June 20 - RHS Grad 7 pm Victoria Sports Park
June 25 - MHS Grad 6 pm Tom Karen Gym
Aug 21 - Board Mtg

- Reports
 - Superintendent Report - Mr. Darren Mazutinec

- i. Month in Review
 - o Secretary-Treasurer - Mr. Peter Wright
 - i. Month in Review
 - o Communications Report - Ms. Genevieve Boyd
 - i. Month in Review
 - o Department Head Report OH&S Laura Stocker
- **Committees**
 - o Management Committee
 - o Student Engagement Committee
 - o Board ATA Liaison Committee
 - o ASBA Zone 6
- **Trustee PD Reports**
- **Policies & Procedures**
 - o Policy 13 - Appeals and Hearings Regarding Student Matters
 - o Policy 14 - Board Hearings on Teacher Transfers
- **Discussion & Information Item**
 - o 25/26 Budget

Motion 2025 - 44 Moved by Jessica Payne to approve the Budget Report for the year ending August 31, 2026, as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Ed Plan - Rob Doig

Motion 2025 - 45 Moved by Rod Wendorff to approve the Westwind School Division Education Plan 2025-2026 as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Athletic transfers
 - i. The Board had a discussion about various scenarios involving students attending school in a community other than their own. Westwind adheres to the ASAA policies and rules. This discussion will be continued at a future meeting.
- Locally Developed Courses

Motion 2025 - 46 Motion 2025 Moved by Ross Blackmer that the Westwind School Division Board of Trustees authorize the following Locally Developed Courses with resources and materials as identified in the course outlines provided by the developing district, be authorized for use in Westwind School Division starting in the 2025-2026 school until the date indicated as Last Approved Year.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Locally Developed Courses

Motion 2025 - 47 Moved by Jessica Payne that the Westwind School Division Board of Trustees authorize the

following Locally Developed Courses with resources and materials as identified in the course outlines provided by the developing district, be authorized for use in Westwind School Division starting in the 2025-2026 school until the date indicated as Last Approved Year.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Provincial Government "Ensuring Age-appropriate Books in School Libraries"
 - i. Government Announcement - May 26, 2025
 - ii. School Library Standards Engagement and Survey
- Review Grad Attendance
- Donations
 - i. Band Instruments

Motion 2025 - 48 Moved by Tami Tolley to approve the donation as presented.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried

- Real Property Governance -
 - i. Bill 50 and 51 received royal assent on May 15, 2025. Secretary-Treasurer Peter is handling this matter.

Motion 2025 - 49 Moved by Tami Tolley to go in camera at 8:21 a.m.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- In-Camera

Motion 2025 - 50 Moved by Josh Smith to come out of in-camera at 9:16 am.

Those who voted in favor:

Doug Smith
Josh Smith
Jim Ralph
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Public input, 3 minutes per person to 15 minutes
- Trustee Jim Ralph left the meeting at 11:30 a.m.

Motion 2025 - 51 Moved by Ross Blackmer to adjourn the meeting at 12:10 pm.

Those who voted in favor:

Doug Smith
Josh Smith
Tami Tolley
Ross Blackmer
Anna-Joyce Frank
Rod Wendorff
Jessica Payne

Motion carried.

- Next Board Meeting - August 21, 2025